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| **Profile Title and Grade** |
| Senior Technician Band 9 37 Hours 195 days |  |
| **Purpose of the role** |
| To work with teachers to manage the provision of technical support for learning activities; working with pupils in the delivery/demonstration of practical learning activities and the preparation and maintenance of teaching areas and equipment for pupils |
| **Responsibilities** |
| Under the guidance and direction of teaching staff and/or senior colleagues;* Take a lead role in contributing to the planning, development and organisation of equipment, systems, policies and procedures for the specialist technical area
* Manage specialist curriculum/resource function
* Act as the Radiation Protection Supervisor and be responsible for the safe storage and monitoring of radioactive sources
* Advise teaching staff on technical support to meet curriculum requirements leading in discrete areas where appropriate
* Work closely with teaching staff to produce lesson and work plans
* Deliver learning activities and monitor pupils work under the overall supervision of a teacher
* Develop, prepare and maintain specialist resources as required
* Manage, support and develop other technical staff, ensuring they have the required skills and competence to provide technical support to teacher and pupils
* Responsible for the management of stock levels and regular audit of resources
* Develop and implement plans to ensure the safe and secure storage of allocated resources, equipment and materials to prevent unauthorised access/misuse
* Set up and clear away displays and activities ensuring a safe environment
* Maintenance and day to day repairs of specialist equipment checking for quality/safety, and arrange for other repairs/modifications to be carried out by others
* Provide specialist technical advice and guidance as required
* Demonstrate the use of specialist equipment to technical and other staff
* Create and maintain a purposeful, orderly and productive working environment
* Assist in the administration of coursework, work sheets etc
* Manage records, information and data, producing analysis and reports as required
* Promote health and safety and good behaviour of pupils ensuring adherence to health and safety regulations in relation to the equipment and materials used by staff and pupils
* Perform duties in line with health and safety regulations and take action where hazards are identified, including reporting any serious hazards to management
* Assess pupils work within the specialist area in relation to the use of specialist equipment and resources and provide feedback to classroom teachers and accurately record achievement/progress as appropriate
* Ensure the safe treatment and disposal of used materials including hazardous substances and respond to actual or potential hazards
* This role may involve the adaptation of a considerable range of specialist equipment to meet the needs of the school
* Be responsible or timely and accurate preparation and use of specialist equipment/resources/materials

Other* Be aware of and support difference and ensure equal opportunities for all
* Contribute to the overall ethos/work/aims of the school
* Develop constructive relationships and communicate with other agencies/professionals where appropriate to the role
* Attending meetings and liaising and communicating with colleagues in school, parents/carers and internal/external agencies
* Share expertise and skills with others
* Participate in training and other learning activities and performance development as required
* Recognise own strengths and areas of expertise and use these to advise and support others
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